



INFORMATION

Bond Oversight Committee Meeting #1

Meeting Attendees:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Blane McCann-Westside Community Schools | <input checked="" type="checkbox"/> Joel McWilliams-Project Advocates |
| <input checked="" type="checkbox"/> Bob Zagozda-Westside Community Schools | <input checked="" type="checkbox"/> John Taylor-Project Advocates |
| <input checked="" type="checkbox"/> John Hughes-Magnum Development | <input type="checkbox"/> Rob Zimmerman-Project Advocates |
| <input checked="" type="checkbox"/> David Cota-First National Bank | <input type="checkbox"/> Alan Kennedy-Project Advocates |
| <input checked="" type="checkbox"/> Kris Karnes-Kutac Rock | |
| <input checked="" type="checkbox"/> Adam Yale- Red Cedar Capital | |
| <input type="checkbox"/> Mike Williams- | |

DISCUSSION

Denotes Attendees

Item	Description
1-1	<p>Introductions 8.6.2015</p> <ul style="list-style-type: none"> Community Bond Oversight Committee (CBOC) was introduced by Blane. Kris Karnes nominated John Hughes for CBOC chair. John accepted nomination. Term to be one year. Mike Williams was unable to attend meeting.
1-2	<p>Review of CBOC responsibilities 8.6.2015</p> <ul style="list-style-type: none"> Community Bond Oversight Committee guidelines were distributed to committee members and reviewed by Blane. Blane reiterated that one of the key roles of the CBOC is to identify timeline of Phase II implementation of the Masters Facility Plan Final Bond Issue of Phase 1
1-3	<p>Reporting to and from CBOC 8.6.2015</p> <ul style="list-style-type: none"> Project Advocates (PA) presented monthly report format to CBOC. Adjustments were noted and PA to update. CBOC to require alternate report format for bi-annual reporting to School Board. CBOC requested update on bond sales, borrowing schedule, holdings and RBC update on a monthly basis. CBOC will have access to SharePoint site. Initial \$57M in bonds were sold on July 7th and closed on July 20th.



1-4 Meeting Format and Schedule

8.6.2015

- Meeting times and dates as posted Westside Community School's website were acceptable for CBOC meeting by all board members.
- CBOC requested a copy of updated implementation schedule.
- Start of design work on Sunset Elementary, Oakdale Elementary, CCC, and High Priority work was discussed.
- CBOC requested the following be part of monthly meeting:
 - Project Advocates
 - Bond Scope Review
 - Project Update (cost, timeline, ect)
 - Other Committee updates
 - Bond Updates
 - Communications update

1-5 Individual Design Parameters/Informing Stakeholders

8.6.2015

- All final design/program decisions to be approved by the Board of Education based upon recommendations from Superintendent/CBOC and individual school committees.
- PA to lead design committees and program standard committees.
- Individual schools design committees to provide 1-2 design scenarios for public view and comments.
- CBOC would like to understand makeup of all other committee's but not involved in selection.
- Design standard could include, but not limited to, the following items:
 - Furniture
 - Common materials
 - School program size and function
 - Information Technology

1-6 Task Force and Community Engagement

8.6.2015

- An organized plan for re-engagement of task force and engagement of community thru design process needs to be created.

1-7 Contingency Plan

8.6.2015

- PA recommend that contingency dollars to be maintained within each building project as per the facilities master plan layouts in order to complete each building project per the established budget.



1-8

Program Update

8.6.2015

- OPPD Studies.
 - Blane recommended to CBOC that OPPD energy study be completed.
 - Study is necessary as part of overall due diligence in the planning process
 - PA noted that the study needed to be completed in order to see net rebate from OPPD and energy savings.
- Functional Programing
 - CBOC agrees that the following consultants to be obtained as overall consultant to district for bond issue:
 - Traffic Study
 - Security/Communications
 - Energy Modeling
 - Geotechnical/Environmental

1-9

Comments/Closing

8.6.2015

- Blane thanked the committee members for volunteering and looing forward thru these exciting times for the district.
- CBOC would like to have critical items for external message until next meeting.

Next CBOC meeting is September 1, 2015 at 6:00pm at ABC building.

