

The Bond Oversight Committee Meeting of District 66 convened in open and public session on October 6, 2015 at 6:00 p.m. at the Westside ABC Building, 909 South 76th Street, Omaha, Nebraska.

Advance notice of the meeting occurred:

- On the front page of Westside Community School's District website (no less than 48 hours in advance of the scheduled meeting date as authorized by Board Policy 1220) beginning on October 2, 2014 until the start of this Oversight Committee meeting.
- Simultaneously with the availability of the agenda to all members of the Bond Oversight Committee and staff of the Board of Education office.

All proceedings hereafter were taken while the convened meeting was open to the public.

Committee members present: John Hughes (Chairperson), David Cota, Mike Williams, Kris Karnes, Adam Yale

Board of Education members present: Beth Morrissette

District Administrators and Staff Members in attendance: Peggy Rupprecht, Bob Zagozda

Others in Attendance: Robert Zimmerman, Alan Kennedy

*Members of the public in attendance are not required to identify themselves.

Chairperson John Hughes called the meeting to order at 6:05 p.m. He confirmed that the meeting had been publicly announced and the agenda was available to any interested parties.

Mr. Hughes presented minutes from the meeting held on September 1, 2015. Mr. Williams moved to approve the minutes and Ms. Karnes seconded the motion. All voting members present voted and approved the minutes.

BOC Mission Update

Mr. Hughes asked for any general information from BOC members regarding the bond implementation. Mr. Cota commented about general communication issues regarding the overall plan in the community. Mr. Yale relayed concern from the community regarding the historic portion of Oakdale Elementary school.



Program Update

Mr. Zimmerman reviewed the Facilities Master Plan Phase I Implementation Monthly Report and provided updates to the following projects: (See attached copy of the monthly report with updates)

- Overall Program
 - Ms. Morrissette requested that the new Board Policy, regarding personal appliances, be considered during the development of program standards.
 - Mr. Hughes asked if creating the Educational Specifications is in DLR's current contract. Mr. Zimmerman confirmed that DLR's contract includes creating the Educational Specifications. Ms. Morrissette asked if DLR's creation of the Education Specifications would affect competition for design services. Mr. Zimmerman answered that it would not affect competition, as evidenced by the quantity and quality of proposals received for Westside Middle School and Oakdale Elementary School.
- High Priority Projects
 - Ms. Karnes commented that project scope should not be pushed to Phase II of the Facilities Master Plan if it is needed at this time.
 - Mr. Kennedy provided an update that the team is prioritizing facility assessments, designing entrance vestibules, and meeting with principals to review concepts. Entrance vestibules at Westbrook and Rockbrook buildings will be a challenging undertaking due to the requirement of relocating office and administration space based on new standards. Mr. Kennedy presented a concept for the entrance vestibule at Loveland. Schematic Design phase, including a review of design concepts, will occur in early November
 - Ms. Karnes commented that all project savings need to be tracked, documented, and communicated to the BOC.
 - Mr. Cota asked if the Construction Management at Risk (CMR) delivery method will be used on High Priority projects. Mr. Kennedy responded that the CMR method will most likely be used and that Project Advocates is considering packaging projects in groups of two to three schools in order to spread risk and ensure competition.
 - Mr. Hughes recommended CMR on high-priority projects and that the self-performing capabilities of firms are considered in the selection process.
- CCC/Swing School
- Westside Middle School
 - Mr. Hughes asked if the design architect would complete programming of Westside Middle School. Mr. Zimmerman confirmed that the design architect would complete the programming.
 - Mr. Hughes asked who was on the Westside Middle School design selection committee. Mr. Zimmerman responded that Mr. Hazelrigg, Mr. Zagozda, Mr. Olsen, and Mr. Zimmerman were on the committee.
- Oakdale Elementary School



Bond Status

Mr. Zagozda stated that there are no updates regarding status of bonds.

Communications Planning and Efforts

- Mr. Yale commented that physical communication at buildings would improve overall communications. Mr. Hughes agreed.
- Mr. Williams suggested shading areas of the building affected by work would be beneficial once the projects are defined.
- Ms. Rupprecht described the web-based and social medial communications strategy currently deployed by the district.
- Mr. Cota asked about a communications plan for community members who do not have children in the Westside schools. Ms. Rupprecht responded that postcards will be sent to neighbors regarding community meetings and will reference social media sites as well as the district website as sources of information.
- Ms. Karnes asked if a newsletter is planned. Ms. Rupprecht answered that the monthly report will be posted as an update newsletter. Ms. Rupprecht commented that research shows email is the best method to communicate with parents, and traditional media outlets combined with social media are most effective with empty nesters. The district plans to utilize listservs to mainstream the communications effort.
- Mr. Zimmerman described a concept to brand storage containers which can be used to move and store materials from the schools.
- Ms. Morrissette asked how the district could reach families with children in preschool. Ms. Rupprecht suggested Kindergarten roundup as a good opportunity. Ms. Karnes suggested that each school's community club reach out to preschool families to get them engaged sooner.
- Mr. Zimmerman clarified that the Monthly Report presented to the BOC is considered a draft copy of the report presented to the Board of Education at the second board meeting of the month. Mr. Yale requested copies of final version of the report. Mr. Zimmerman commented that he would share the Monthly Report and board packet information with the BOC prior to BOE meetings.

Closing Comments

Mr. Hughes adjourned the meeting at 7:23 p.m.

